

# FUNCTION BOOKING CONFIRMATION

Dear Sir/Madam,

Thank you for your recent booking enquiry. Please complete this form and return it to the Club to confirm your booking.

Booking Name \_\_\_\_\_

Contact Name \_\_\_\_\_ (Ph) \_\_\_\_\_

Function Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Room Hire \$ \_\_\_\_\_

## Acceptance Clause

Having been granted use of the Queanbeyan Golf Club Limited (the Club) function room for my private function, I hereby acknowledge and agree to the following:

- I am a financial member of the Club and all persons attending the function are doing so upon my invitation
- I will instruct my guests to sign into the Club on the provided register (if guests are not a financial member of the Club)
- I will take all reasonable steps to ensure that minors (persons under the age of 18 years) do not enter the bar area or approach the function bar for service
- I will take all reasonable steps to ensure that alcohol is not provided to any minor in attendance
- I will take all reasonable steps to ensure that minors will be in the immediate company of a responsible adult or guardian at all times
- I will not use sticky tape or other adhesives, other than blue tack, to place decorations and/or signage on any painted surface within the Club
- I accept that any damage in and/or around the Club caused by a person/s attending the function will be repaired or replaced at my expense
- I will remove all decorations and large items of refuse at the close of the function and accept that an excess cleaning charge of \$40p/hour will be applied if the room is left unreasonably soiled

Signed \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_